

Opportunity Title: Scientific Reviewer

Opportunity Reference Code: 0165-NIAID-2020

Organization ORAU


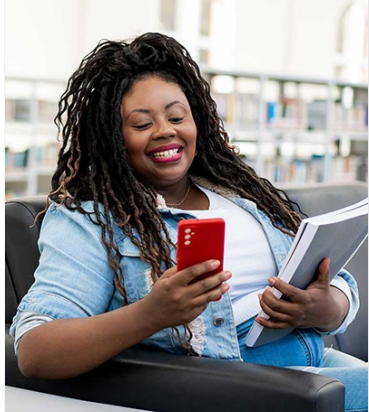
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Description ORAU has a contingent job opportunity for a Scientific Reviewer in support of the overall functions of the Division of Extramural Activities, Scientific Review Program, Immunology Review Branch, National Institute of Health (NIH), located in Bethesda, MD. The positions are contingent on award of an upcoming contract with NIAID Professional, Scientific and Technical Support Services. Salary for positions will be determined based on education and experience. Relocation support is not available for this position.

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Technical Requirements:


- Work with the Designated Federal Official (DFO), Federal Scientific Review Officer (SRO), to manage the scientific peer review of grant and cooperative agreement applications, and contract proposals assigned to the NIAID for primary merit review.
- Assist the DFO on multiple tasks/review assignments (grants and contracts) at one time.
- Possess and apply scientific knowledge in areas related to NIAID mission and the NIH peer review process.
- Possess and apply Federal, DHHS and NIH grant and contract acquisition policy to all work.
- Assist the DFO in identifying the administrative and the scientific issues in the grant applications or contract proposals, e.g. application completeness, adherence to scientific and administrative requirements of the solicitation; understand the hypotheses and rationale presented in the applications/proposals; describe and list the type of science and specific technologies proposed in the application and contract proposals.
- Possess ability to learn how to use the NIH and NIAID developed digital business systems (IMPAC II, eRA Commons, QVR, RIMS, Pub Med, NIH Reviewer Support Site, NIAID SRDMS, SRP Access databases, NIH Reporter, numerous macros) that have been developed to facilitate SRP SROs work.
- Able to search for reviewers with appropriate scientific expertise and recommend potential reviewers to the DFO.
- Provide timely response to all inquiries from program, reviewers, and applicants and keeps DFO informed of all actions.
- Assist the DFO in preparing guidance documents for reviewers, use of electronic systems, and submission of critiques.

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- Capture the results of committee deliberations during the review meeting.
- Assist the DFO with the conduct of the review meeting.
- Assist the DFO in the development of summary statements for grant application reviews, or Technical Evaluation Reports for contract proposals.

Qualifications

- Ph. D. in microbiology, immunology, or related biomedical or translational fields with expertise and independent research in infectious diseases; postdoctoral experience (recent research presentations and publications in peer-reviewed journals are expected as evidence of independent research experience).
- Minimum of five (5) years of related experience.
- Proficiency in Microsoft Office suite (MS Access experience).
- Excellent oral and written communications skills.
- Some knowledge of NIH.
- Organizational and interpersonal abilities; proficiency in technical/scientific writing.
- All support positions required a minimum of a BS degree; some require a MS, MD, or Ph.D.
- The education, skills and relevant years of experience required for each support position are consistent with those identified as the minimum requirements for the labor categories specified in the contract.

Eligibility Requirements

- **Degree:** Doctoral Degree.
- **Discipline(s):**
 - **Chemistry and Materials Sciences** ([12](#))
 - **Communications and Graphics Design** ([2](#))
 - **Computer, Information, and Data Sciences** ([16](#))
 - **Earth and Geosciences** ([21](#))
 - **Engineering** ([27](#))
 - **Environmental and Marine Sciences** ([14](#))
 - **Life Health and Medical Sciences** ([45](#))
 - **Mathematics and Statistics** ([10](#))
 - **Other Non-Science & Engineering** ([2](#))
 - **Physics** ([16](#))
 - **Science & Engineering-related** ([1](#))
 - **Social and Behavioral Sciences** ([27](#))

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