

**Opportunity Title:** CDC Incident Response Program Evaluation Fellowship

**Opportunity Reference Code:** CDC-CPR-2019-0096

**Organization** Centers for Disease Control and Prevention (CDC)

**Reference Code** CDC-CPR-2019-0096

**How to Apply** A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

If you have questions, send an email to [ORISE.CDC.CPR@orau.org](mailto:ORISE.CDC.CPR@orau.org). Please include the reference code for this opportunity in your email.

**Application Deadline** 5/31/2019 3:00:00 PM Eastern Time Zone

**Description** A research opportunity is available with the Plans, Training, Exercise, and Evaluation Branch (PTEE), Division of Emergency Operations within the Center for Preparedness and Response (CPR) at the Centers for Disease Control and Prevention (CDC) in Atlanta, Georgia.

The Incident Manager Training and Development Program (IMTDP) is an agency-wide program that strengthens the Centers for Disease Control and Prevention's response leadership capacity by preparing CDC leaders to lead in a public health emergency. As such, IMTDP trains a cadre of response leaders on an annual basis and will expand its curriculum to other critical response leader roles.

In an ongoing effort to monitor, evaluate, and improve role-specific curriculum, IMTDP collects and analyzes program and training evaluation data. Under the guidance of a mentor, the participant may have the opportunity to be involved in the management and analysis of qualitative and quantitative data, interpreting this data, and the preparation of reports, presentations, and manuscripts.

This fellowship will offer the opportunity to learn about and obtain hands-on experience in the following activities:

- Evaluate the effectiveness of education and training material and synthesize large amount of qualitative data to write summary reports with actionable recommendations.
- Support IMTDP program evaluation efforts by revising/improving training evaluation framework to demonstrate business impact.
- Improve methods and reporting measures of CDC Response Leader Capacity Analysis
- Add to existing program evaluation efforts by developing, pilot testing, and implementing a program satisfaction survey(s). Analyze data from survey and communicate findings to multiple audiences.
- Ability to collaborate with SME's at a strategic level and drive the development of experiential training evaluation methods.
- Support IMTDP with development of evidence-informed articles, presentations, and scientific publications.

**\*Although the application deadline is May 10, 2019, applications will be reviewed on a**



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**rolling-basis.**

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and CDC. The initial appointment can be up to one year, but may be renewed upon recommendation of CDC contingent on the availability of funds. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at CDC in the Atlanta, Georgia, area. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits.

**Qualifications** The qualified candidate should be currently pursuing or have received a doctoral degree in one of the relevant fields, with significant coursework in program evaluation and qualitative data analysis. Degree must have been received within five years of the appointment start date.

Preferred skills:

- Experience applying principles of program and training evaluation
- Knowledge of how to manage and analyze large datasets using NVivo, SAS, SPSS and Access
- Strong knowledge and expertise in translating qualitative data into actionable recommendations and decision-making
- Experience in or knowledge of issues in public health preparedness and response
- Strong scientific writing skills
- Attention to detail with data analysis and interpretation
- Strong proficiency with qualitative data analysis tools and Microsoft Office products (Word, PPT, Excel, Access)

**Eligibility Requirements**

- **Degree:** Doctoral Degree received within the last 60 months or currently pursuing.
- **Discipline(s):**
  - **Communications and Graphics Design** ([1](#))
  - **Environmental and Marine Sciences** ([1](#))
  - **Life Health and Medical Sciences** ([45](#))
  - **Other Non-Science & Engineering** ([5](#))
  - **Social and Behavioral Sciences** ([28](#))