

Opportunity Title: Health Policy Fellowship--DHHS
Opportunity Reference Code: HHS-OASH-ODPHP-2016-0156

Organization U.S. Department of Health and Human Services (HHS)

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How to Apply A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- Two educational or professional references

All documents must be in English or include an official English translation.

If you have questions, send an email to HHSrpp@orau.org. Please include the reference code for this opportunity in your email.

Description A fellowship is available in the Office of Disease Prevention and Health Promotion (ODPHP) within the Office of the Assistant Secretary for Health (OASH), Office of the Secretary (OS), at the U.S. Department of Health and Human Services (HHS), in Rockville, MD.

OASH provides leadership to the nation on public health and science matters, and communicates on these subjects to the American people. OASH is a Staff Division in HHS that performs both policy and program roles and is led by the Assistant Secretary for Health (ASH), whose chief mission is promoting, protecting, and improving the nation's health. For additional information, please visit: <http://www.hhs.gov/ash/>.

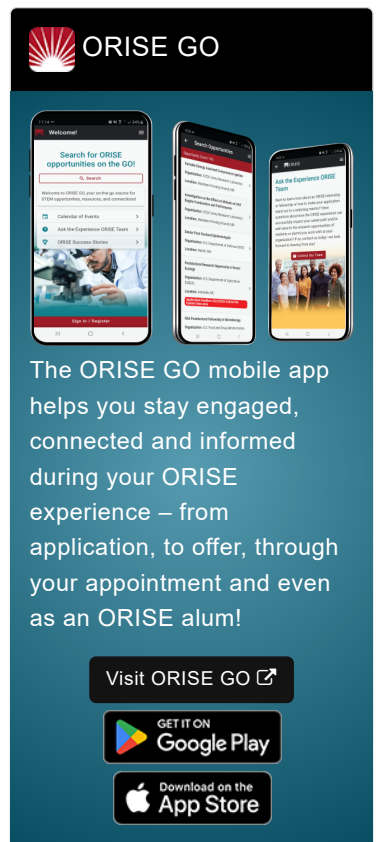
ODPHP, strategically placed in the Office of the Assistant Secretary for Health, Office of the Secretary, has been leading the alignment of disease prevention and health promotion activities across the department for more than 30 years. Within ODPHP, the Division of Prevention Science coordinates departmental efforts in the development of 1) *Dietary Guidelines for Americans*, which form the cornerstone of Federal nutrition policy, are the basis of Federal food, nutrition, and health programs, and are issued jointly with the U.S. Department of Agriculture (USDA) every five years since 1980; and 2) the *Physical Activity Guidelines for Americans*, which provide science-based recommendations and summarize the latest knowledge about physical activity and health.


The participant will gain professional experience in a health policy setting. The primary role for the health policy fellow will be assisting in the coordination and development of the *Physical Activity Guidelines for Americans* (PAG).

The fellow may have an opportunity to be involved in the following activities:


- Developing the 2020 *Dietary Guidelines for Americans* (DGA) and


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dissemination of the *2015-2020 Dietary Guidelines for Americans*.

- Communicating and disseminating the second edition of the Physical Activity Guidelines for Americans.
- Supporting, developing, implementing, and reviewing of PAG and DGA projects and materials.
- Participating in and evaluating team projects in the area of disease prevention and health promotion.
- Replying to Departmental correspondence and clearances.
- Participating in the Division of Prevention Science meetings, contributing to program development and implementation.
- Contributing to OPDHP worksite wellness activities and Departmental prevention efforts.

This program, administered by ORAU through its contract with the U.S. Department of Energy to manage the Oak Ridge Institute for Science and Education, was established through an interagency agreement between DOE and HHS. The initial appointment is for one year, but may be renewed upon recommendation of HHS contingent on the availability of funds for up to five years. The participant will receive a monthly stipend commensurate with educational level and experience. Proof of health insurance is required for participation in this program. The appointment is full-time at HHS in the Rockville, Maryland, area. Participants do not become employees of HHS or the program administrator, and there are no fringe benefits paid.

- Qualifications**
- Applicants must have completed a master's degree in exercise physiology, nutrition, public health or a related discipline within five years.
 - Registered Dietitian and/or Certified Health Education Specialist preferred.
 - Combination background in both physical activity and nutrition desirable.
 - Registered Dietitian preferred.
 - Must demonstrate ability to present information, both orally and written, for various audiences in clear and concise formats and be able to work independently as well as with a team.

- Eligibility Requirements**
- **Degree:** Master's Degree received within the last 60 month(s).
 - **Discipline(s):**
 - **Life Health and Medical Sciences** ([3](#))