

**Opportunity Title:** CDC OSSAM Occupational Health Clinic Assignment Research Opportunity  
**Opportunity Reference Code:** CDC-OD-OSSAM-2024-0123

**Organization** Centers for Disease Control and Prevention (CDC)

**Reference Code** CDC-OD-OSSAM-2024-0123

**How to Apply** *To submit your application, scroll to the bottom of this opportunity and click **APPLY**.*

A complete application consists of:

- An application
- Transcripts – [Click here for detailed information about acceptable transcripts](#)
- A current resume/CV, including academic history, employment history, relevant experiences, and publication list
- One educational or professional recommendation. Your application will be considered incomplete, and will not be reviewed until one recommendation is submitted.

All documents must be in English or include an official English translation.

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**Application Deadline** 8/12/2024 3:00:00 PM Eastern Time Zone

**Description** \*Applications will be reviewed on a rolling-basis.

**CDC Office and Location:** A research opportunity is currently available with the Office of the Director (OD) within the Occupational Health Clinic, Office of Safety, Security and Asset Management (OSSAM), Office of the Chief Operating Officer (OCCO) at the Centers for Disease Control and Prevention (CDC) located in Atlanta, Georgia.

The Centers for Disease Control and Prevention (CDC) is one of the major operation components of the Department of Health and Human Services. CDC works to protect America from health, safety and security threats, both foreign and in the U.S. Whether diseases start at home or abroad, are chronic or acute, curable or preventable, human error or deliberate attack, CDC fights disease and supports communities and citizens to do the same.

**Research Project:** The ORISE candidate would join the Occupational Health Clinic, which is an office under the Office of Safety, Security and Asset Management (OSSAM), Office of the Chief Operating Officer (OCCO). The candidate should be interested in occupational health and clinical services and emergency response support.

During this appointment, the ORISE fellow will have the opportunity to

- Support of the Office of Safety, Security and Asset Management (OSSAM), Occupational Health Clinic providing technical and administrative support by assisting in different domains, including but not limited to: program monitoring and evaluation, program and/or project management, program/project implementation, management & operations (M&O).



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- Provide program consultation and support the developing, implementing, and evaluating of program operations and strategies.
- Providing administrative response assistance to deploying CDC staff, including scheduling.
- Monitor and triage health record information submitted into functional mailboxes by deploying CDC staff.
- Gathering, extracting and summarizing data, and coordinating with others to develop reports, charts, justifications, graphs, statistical or program guidelines, goals, plans, and strategies
- Establishing program standards, policies, strategies, goals, and evaluation plans in conjunction with senior Clinic staff.
- Serving as a functional representative for all related projects and activities and maintaining productive relationships with internal and external stakeholders.
- Researching various sources and references and responding to inquiries
- Other research activities as assigned.

**Learning Objectives:** In addition, the fellow will have the opportunity to learn about public health preparedness and response operations through hands on engagement, shadowing, and mentorship by a cadre of experienced clinical and response professionals. Preparedness and response is a far-reaching discipline and the fellow will gain exposure to a variety of content areas such as CDC partner engagement, internal and external communications, and review of emergency response plans.

The Occupational Health Clinic is a fast-paced environment for participation and the OHC team values and promotes cohesive teamwork, technical diversity, resourcefulness, proactive collaboration, and programmatic and professional excellence. This fellowship will offer an opportunity to further develop and apply technical skills, as well as learn about public health policy and communications through hands-on, practical experience.

**Mentor(s):** The mentor for this opportunity is David Holmes ([cuv4@cdc.gov](mailto:cuv4@cdc.gov)). If you have questions about the nature of the research please contact the mentor(s).

**Anticipated Appointment Start Date:** July 1, 2024, or as soon as a qualified candidate is identified. Start date is flexible and will depend on a variety of factors.

**Appointment Length:** The appointment will initially be for one year, but may be renewed upon recommendation of CDC and is contingent on the availability of funds.

**Level of Participation:** The appointment is full-time (40 hours per week).

**Participant Stipend:** The participant will receive a monthly stipend commensurate with educational level and experience.

**Citizenship Requirements:** This opportunity is available to U.S. citizens only.

**ORISE Information:** This program, administered by ORAU through its contract with the U.S.

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Department of Energy (DOE) to manage the Oak Ridge Institute for Science and Education (ORISE), was established through an interagency agreement between DOE and CDC. Participants do not become employees of CDC, DOE or the program administrator, and there are no employment-related benefits. Proof of health insurance is required for participation in this program. Health insurance can be obtained through ORISE.

The successful applicant(s) will be required to comply with Environmental, Safety and Health (ES&H) requirements of the hosting facility, including but not limited to, COVID-19 requirements (e.g. facial covering, physical distancing, testing, vaccination).

**Questions:** Please visit our [Program Website](#). After reading, if you have additional questions about the application process please email [ORISE.CDC.IOD@orau.org](mailto:ORISE.CDC.IOD@orau.org) and include the reference code for this opportunity.

**Qualifications** The qualified candidate should have received a bachelor's, master's, or doctoral degree in one of the relevant fields, or be currently pursuing one of the degrees with completion by May 31, 2026. Degree must have been received within the past five years.

- Eligibility Requirements**
- **Citizenship:** U.S. Citizen Only
  - **Degree:** Bachelor's Degree, Master's Degree, or Doctoral Degree received within the last 60 months or anticipated to be received by 5/31/2026 12:00:00 AM.
  - **Discipline(s):**
    - **Communications and Graphics Design** ([1](#))
    - **Computer, Information, and Data Sciences** ([2](#))
    - **Life Health and Medical Sciences** ([5](#))
    - **Other Non-Science & Engineering** ([2](#))

**Affirmation** I certify that I have not previously been employed by CDC or by a contractor working directly for CDC. I understand that CDC does not permit individuals with a prior employment relationship with CDC or its contractors to participate as trainees in the ORISE program. (Exceptions may be granted for individuals who, since the previous CDC employment, have obtained a new STEM degree which necessitates training in a new field.)