

Opportunity Title: DOE-STP - Office of Policy, Office of Energy Jobs Stakeholder Engagement Fellowship Opportunity

Opportunity Reference Code: DOE-STP-OP-2024-0003

Organization U.S. Department of Energy (DOE)

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How to Apply Click on *Apply* below to start your application.

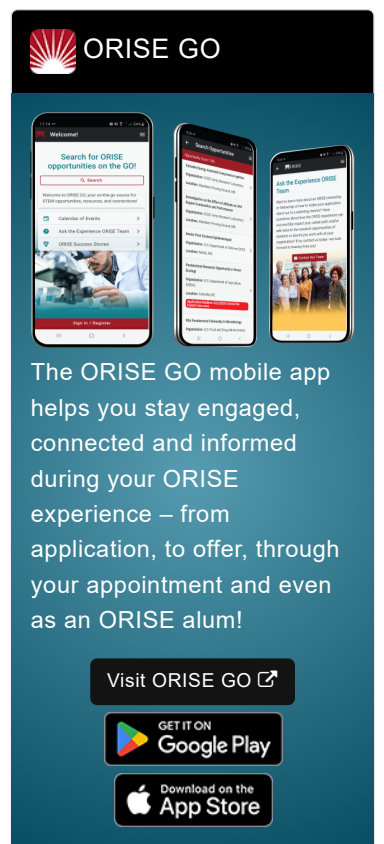
This is a continuous posting. Applications will be reviewed and selected as opportunities become available.

Description The U.S. Department of Energy (DOE), Office of Policy (OP), Office of Energy Jobs (OEJ) is seeking candidates to apply to the DOE Science, Technology, and Policy (STP) Fellowship Program. **This Fellowship will learn about labor engagement at DOE, including tracking and outreach to labor unions and stakeholders to better understand challenges for American workers and labor unions. The Fellow will learn about tracking and supporting team and senior leadership travel and site visits with external stakeholders, including preparation for those engagements.** During the appointment, participants will be mentored by a group of highly trained policy experts who will provide them with hands-on experiential learning in policy-related projects at DOE's Office of Policy (OP), Office of Energy Jobs (OEJ) in Washington, DC. The goal is to develop future leaders through the educational and professional development that will later support the workforce needed to support DOE's missions, and to support the successful transition to clean energy by ensuring that job creation, job quality, and equitable access to jobs are taken into consideration in public and private clean energy initiatives.

About the Office of Policy

The Office of Policy (OP) serves as the principal advisor to the Secretary, Deputy Secretary, and the Undersecretaries on policy and related integration of energy systems. The Office serves as a focal point for policy coordination within the Department on the analysis, formulation, development, and advancement of energy policy and related programmatic options and initiatives that could facilitate the transition to a zero-carbon, equitable, and secure energy economy.

The Office of Energy Jobs (OEJ) within the Office of Policy (OP) serves as the focal point within the Department of Energy (DOE) on policies to promote the creation of quality jobs in the energy sector, particularly those that support the Administration's priorities for jobs with high standards and the protected right to collective bargaining. The Office of Energy Jobs works collaboratively among the Department of Energy, as well as with related federal agencies and regulatory bodies, to ensure the successful transition to a zero-carbon economy and the creation of meaningful, union job opportunities for all Americans. Additionally, Office of Energy Jobs is the focal point within the Department for the transition of the American energy sector by ensuring that both job creation and impacts are taken into consideration in the Department of Energy's funding, initiatives, and policy priorities. The Office of Energy Jobs also provides coordination and support for a number of DOE's energy workforce building and training programs,



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promotion of good jobs labor standards and best practices, and leads the data collection and publication of the U.S. Energy Employment Report (USEER).

What will I be doing?

As a participant, you will be under the guidance of a mentor. You will learn how energy and infrastructure lead to job creation and how the quality of those jobs influences stability of the energy workforce and ability of the energy sector to attract the skilled workers required. This fellow will learn about developing labor and stakeholder engagement strategies, promoting U.S. government opportunities and resources, and supporting U.S. good jobs policy priorities.

During this appointment, you will be involved in the following areas:

- How new energy programs through the Bipartisan Infrastructure Law (BIL) and the Inflation Reduction Act are successfully creating quality jobs and unionization across the United States.
- How the Office of Energy Jobs monitors domestic policies and energy issues. You may be participating in the tracking, analysis, and review of key stakeholder positions and strategies.
- Collaborating with peers and mentors to identify gaps and challenges to good quality jobs through analysis and stakeholder engagement.
- Learn about the tracking and leveraging of U.S. government senior official travel and stakeholder engagement to promote good quality jobs and team learning opportunities.

You will also:

- Connect and learn from other DOE Program Offices, federal agencies, and external stakeholders on issues relating to quality job creation.
- Participate in the coordination of the Offices of the Secretary of Energy and other senior DOE leadership to support their place-based engagement with labor across the United States.
- Conduct research on how DOE activities affect labor stakeholders in the United States.
- Learn about the preparation of memoranda, papers, presentations, and other documents on issues relating to quality job creation in the energy sector for audiences both within and beyond DOE.
- Learn about the development and tracking of DOE announcements relevant to labor stakeholders.

Why should I apply?

This fellowship will allow you to gain experience in:

- Understanding diversity, equity, accessibility, inclusion, and job creation in the energy sector, and help identify ways to better support policy outcomes.
- Writing and editing accessible written materials that translate complex policies and analyses into read-able information and policy recommendations for different audiences, particularly senior staff, and

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external audiences. Review and help develop principles to support the creation of good jobs.

- Interpreting and synthesizing data, helping to plan for future data collection, and developing data-based talking points-- and communicating your findings.
- Analyzing activities and positions of labor unions and other key stakeholder groups that impact quality energy jobs.
- The ability to establish valuable relationships with staff in various offices across DOE regarding energy jobs.
- Being able to report and communicate your findings to your mentor to help apply change management principles that will help others understand how energy and infrastructure job creation impacts their work.
- Participating in activities by providing quick responses and analysis in support of requests from the Secretary of Energy, the White House, and Capitol Hill, often in a matter of hours.

Participant Benefits

Participants will receive a monthly stipend, as determined by OP and typically based on the participant's education, discipline, and experience. Other participant benefits may include a supplemental health insurance stipend, and an allowance for education and/or scientific activities.

Participants may purchase health insurance through the program's network provider.

Nature of the Appointment

Participants will not enter into an employee/employer relationship with ORISE, ORAU, the DOE, or any other office or agency. Instead, the participant will be affiliated with ORISE for the administration of the appointment through the ORISE appointment letter and Terms of Appointment.

Qualifications To be considered for this appointment you must:

- Have received a Bachelor's, Master's, or Doctoral degree in a relevant discipline within the last 5 years or expect to complete all degree requirements by the start date. Applicants currently pursuing a degree must provide proof of completion of all degree requirements before the appointment start date. If it has been more than 5 years since the receipt of the degree, applicants must have an academic background and experience in a relevant field and must be seeking to gain new knowledge/experience in order to expand career opportunities or to advance professionally to be considered.
- Be a U.S. citizen or a Lawful Permanent Resident (LPR).

Preference for candidates with:

- Interest and/or experience in stakeholder engagement and/or labor policy/practice.

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- Strong written and verbal communication skills with attention to detail. Ability to produce strong written materials on short timelines to meet deadlines.
- Flexibility, curiosity, and mindset that pursues continuous learning.
- Demonstrated commitment to advancing policy that prioritizes community engagement and community benefits.
- Strong planning and organizational skills.

How to Apply:




A complete application consists of:

- Completed Profile and application questions.
- Transcript(s) - an unofficial transcript or copy of the student academic records: including degree in progress or completed. For this opportunity, academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidates may be required to provide proof of completion of the degree before the appointment can start.
- A current resume/CV, including academic history, employment history, and relevant experiences.
- One Recommendation - Applicants are required to provide contact information for at least one recommender in order to submit the application. You are encouraged to request a recommendation from a professional who can speak to your abilities and potential for success as well as your scientific capabilities and personal characteristics. Recommendation requests must be sent through the Zintellect application system. Recommenders will be asked to complete a recommendation through Zntellect. Letters of recommendation submitted via email will not be accepted.

*All documents **must** be submitted via Zintellect in order to be considered and must be in English or include an official English translation. Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blanked out, blackened out, made illegible, etc.) prior to uploading into the application system.*


If you have questions, please send an email to DOE-RPP@orau.org. Please list the reference code [DOE-STP-OP-2024-0003] for this opportunity in the subject line of your email.

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- Eligibility Requirements**
- **Citizenship:** LPR or U.S. Citizen
 - **Degree:** Bachelor's Degree, Master's Degree, or Doctoral Degree.
 - **Discipline(s):**
 - **Computer, Information, and Data Sciences** ([3](#) )
 - **Engineering** ([27](#) )
 - **Mathematics and Statistics** ([2](#) )

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- **Social and Behavioral Sciences** ([3](#) )
- **Age:** Must be 18 years of age