

Opportunity Reference Code: DOE-STP-IA-2023-2302

Organization U.S. Department of Energy (DOE)

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How to Apply Click on Apply below to start your application.

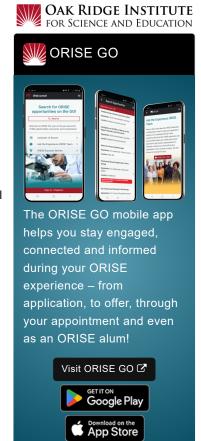
Application Deadline 7/5/2023 3:00:00 PM Eastern Time Zone

Description The U.S. Department of Energy (DOE) Science, Technology and Policy (STP) Program is designed to provide opportunities for postgraduates to participate in programs, projects, and activities at the Office of International Affairs. You will receive hands-on experience that provides you with an understanding of the mission, operations, and culture of DOE. As a result, you will gain deep insight into the federal government's role in the creation and implementation of global energy policies; apply your scientific and technical knowledge to the development of solutions to issues of importance to the DOE and its partner countries, and continue your education and involvement in areas that support the DOE mission.

## What will I be doing?

With the guidance of a mentor, you will be able to utilize your experience, knowledge, and education in a fast-paced environment to contribute to the Office of International Affairs' implementation of energy- and climatefocused technology, policy, and regulatory engagement with the full spectrum of European economies. Your experience will give you an indepth look into the Western Balkans/Eastern Europe. In collaboration with the Department of Energy, our National Labs, the State Department and other government agencies, you will be trained and learn alongside highly experienced scientists, engineers, and business professionals and be involved in projects that support the mission of the Department of Energy and with U.S. inter-agency representatives, foreign governments, the private sector, and civil society. You will partner with a team of subject matter experts in European energy affairs, take part in high-profile activities and events, and gain windows into the energy policymaking process.

Every day will be different and will include researching and drafting documents on Western Balkan countries, supporting the development of exciting and interactive learning opportunities with foreign partners, and participating in bilateral meetings where you will hear directly from senior foreign officials and corporates on the challenges and opportunities for clean energy collaboration. You will inform the structure of innovative technical assistance programs designed to provide rapid response to partner country needs in an effort to help them make fast progress towards their climate goals. You will have the opportunity to conduct research that informs policy and program development, learn to draft memos for senior U.S. government leaders, and identify and assess policy options. You will help build coalitions and collaborate with partners to mobilize resources that lead to real-world change. We are looking for candidates that take initiative, are focused on results rather than activities, perform well in teams





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and independently, and have a great attitude. You will walk away from your fellowship knowing how to drive impact in a fast-paced environment, quickly learning and applying new skills and knowledge that make you marketable in any environment.

#### Office of International Affairs

The Office of International Affairs (IA) serves as the primary policy advisor to the Secretary and Deputy Secretary on global energy affairs. IA plays a leading role in determining the Department's strategy and priorities for international clean energy action, as well as mobilizing intra-departmental, National Lab and inter-agency technical support to help partner countries and institutions decarbonize and diversify their energy systems. The Office of European and Eurasian Affairs leads the Department's energy policy engagement with partner governments across the continent, and runs bilateral and multilateral programs like the Partnership for Transatlantic Energy and Climate Cooperation (P-TECC), the US-EU Energy Council, and more. The Office's work is particularly focused on Europe's transition away from dependence on Russian sources of energy, and the movement towards a net-zero energy future.

# **Participant Benefits**

As a participant, you will receive a monthly stipend. Stipends are typically based on the participant's academic standing, discipline, experience, and research facility location, and are determined by IA. Other items may include an allowance for education and/or scientific activities, and/or a supplemental stipend to offset the cost of health insurance, as approved by IA. Participants are required to have health insurance for the duration of their appointment and are eligible to purchase health insurance plans offered through ORISE

### **Nature of Appointment**

The participant will not enter into an employee/employer relationship with ORISE, ORAU, DOE, or any other office or agency. Instead, the participant will be affiliated with ORISE for the administration of the appointment through the ORISE letter of appointment and Terms of Appointment.

Qualifications The candidate must have received their Master's, or Doctoral degree within the last 5 years or expect to complete all degree requirements by the start date. Applicants currently pursuing a degree must provide proof of completion of all degree requirements before the appointment start date. If it has been more than 5 years since the receipt of the degree, to be considered the applicant must have an academic background and experience in a relevant field and must be seeking to gain new knowledge/experience in order to expand career opportunities or to advance professionally.

> The ideal candidate will be a well-rounded and collegial self-starter, with superior written and oral communication skills and an ability to quickly synthesize and analyze complex information.



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The ideal candidate will have a background in international energy policy and/or European affairs, including one or more of the following areas:

- · European political and economic issues
- Energy technology development and deployment
- · Climate change mitigation and adaption
- · Energy security issues
- · Energy markets

#### A Complete Application Consists of:

- Zintellect Profile and responses to opportunity specific questions.
- Transcripts/Academic Records For this opportunity, an unofficial transcript or copy of the student academic records printed by the applicant or by academic advisors from internal institution systems may be submitted. Selected candidate may be required to provide proof of completion of the degree before the appointment can start.
- A current resume/CV, including academic history, employment history, and relevant experiences (\*see below for instructions).
- Letter of Recommendation: Applicants are required to provide contact information for one recommendation in order to submit the application. Applicants are encouraged to request recommendations before submission as this may help reviewers have a better understanding of the applicant's qualifications and interests. Recommendations must be submitted on your behalf through Zintellect before an offer is made. Applicants are encouraged to request a recommendation from professionals who can speak to your abilities and potential for success as well as your scientific capabilities and personal characteristics. Recommendation requests must be sent through the Zintellect application system. Recommenders will be asked to complete a recommendation in Zintellect. Letters of recommendation submitted via email will not be accepted.

All documents **must** be submitted via Zintellect in order to be considered and must be in English or include an official English translation. Submitted documents must have all social security numbers, student identification numbers, and/or dates of birth removed (blanked out, blackened out, made illegible, etc.) prior to uploading into the application system.

\*The resume/CV must include the following:

- Basic applicant Information: Name, address, phone, email, and other contact information.
- Work & Research Experience: List all work and research experiences beginning with current or most recent. Include the name of the employer, location, position held, and time period involved.
- Leadership Experience: List experiences (e.g., work, civic, volunteer, research) that demonstrate your leadership skills. Detail your role, type of experience, organization, location, and duration.
- Educational History: List all institutions from which you received or expect to receive a degree, beginning with current or most recent



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institution. Include the name of the academic institution, degree awarded or expected date of awarded or expected degree, and academic discipline.

 Honors & Awards: List in chronological order (most recent first) any awards or public recognitions. Include the name of awarding institution, title of the award or honor, and date of award or honor.

If you have questions, please send an email to <u>DOE-RPP@orise.orau.gov</u>. Please list the reference code for this opportunity in the subject line of your email: DOE-STP-IA-2023-2302

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# Eligibility Requirements

- Citizenship: U.S. Citizen Only
- Degree: Master's Degree or Doctoral Degree.
- Discipline(s):
  - Business (2.●)
  - Communications and Graphics Design (2\_●)
  - Engineering (1...)
  - Environmental and Marine Sciences (<u>14</u> ♥)
  - Other Non-Science & Engineering (<u>7.</u>●)
  - Social and Behavioral Sciences (7.